

**HOWARD COUNTY
COMMISSIONERS COURT AGENDA
AUGUST 22, 2022**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday AUGUST 22, 2022. A Budget workshop will begin at 2:30 P.M. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse, 300 S. Main St., Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

BUDGET WORKSHOP – 2:30 PM: Location: Judges Conference Room (2nd Floor of County Courthouse)

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

1. Judge Wiseman, Howard County Judge

- a. Discussion / Possible Action: Consider the Purchase of Active Assault Medical Equipment

2. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Treasurer's Monthly Report (July)
- c. Discussion / Possible Action: Monthly Payroll Report

3. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Approve Invoices
- b. Discussion / Possible Action: Approve Purchase Requests
- c. Discussion / Possible Action: Budget Amendments
- d. Discussion / Possible Action: Monthly Financial Report
- e. Discussion / Possible Action: 2023 Budget-Public Hearing
- f. Discussion / Possible Action: Consider Adopting the 2023 Budget
- g. Discussion / Possible Action: Setting Salaries, Allowances, & Expenses of Elected Officials
- h. Discussion / Possible Action: Public Hearing on Tax Increase
- i. Discussion / Possible Action: Consider Ratifying the Property Tax Increase Reflected in the 2023 Budget
- j. Discussion / Possible Action: Consider Setting the Tax Rate for 2022
- k. Discussion / Possible Action: Approval of an Order Levying a Tax Rate
- l. Discussion / Possible Action: Donation of Used Equipment

4. Tiffany Sayles, County Tax Assessor/Collector

- a. Discussion / Possible Action: Imposition of Optional Fees-Texas Department of Motor Vehicles

5. Jodi Duck, Elections Administrator

- a. Discussion / Possible Action: Order the General Election and any Special Election (Howard County Water District #1) for November 8, 2022
- b. Discussion / Possible Action: Appoint Judges/Alternate Judges for the General Election and Special Election for November 8, 2022
- c. Discussion / Possible Action: Approval of Commissioner's Court to enter into a Joint Contract for services with any and all entities holding VATR and any Special Elections for November 8, 2022.
- d. Discussion / Possible Action: Schedule Special Commissioner Court Meeting for November 22, 2022, to canvass election.

6. Odis Franklin, Howard County Information Technology

- a. Discussion / Possible Action: Consider Approval of Disaster Recovery Plan
- b. Discussion / Possible Action: Acceptable use Policy

7. JoAnn Valle, County Indigent Health Care/Welfare

- a. Discussion / Possible Action: Consider Approval of Physician Agreements for Upcoming FY
- b. Discussion / Possible Action: Received Bid(s) for Pharmaceutical Services for Howard County Detention Center, Indigent Health Care/Welfare & Juvenile Probation Program

8. Brian Klinksiek, Road Engineer

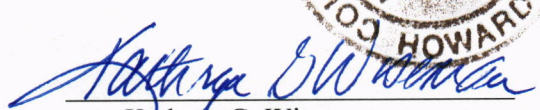
- a. Discussion / Possible Action: Roadway Maintenance Update

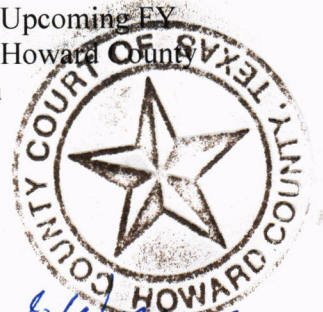
9. Discussion of Law Enforcement Radio System and take any necessary action.

10. Opportunity for mention of any items to be on the future agendas.

Attest:

FILED at 8:56 a M O'clock 8/19/22
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Danielle Owens Deputy


Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238



BE IT REMEMBERED that on the 22nd day of August, A.D. 2022 the Commissioner Court of Howard County met in Budget Workshop @ 2:30 PM and Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 2:30 PM

Judge Wiseman and Security Deputy Mark Daily asked the Court to consider the purchase of Active Assault Medical Equipment, one for each office space, at approximately \$2138.28. In addition, they asked the Court to consider purchasing 8 defibrillators at a cost of \$1400 for a total of \$11200. The total cost for all would be \$13338.18. No action was taken on this date.

Jackie Olson, County Auditor, discussed a few items that have changes that were not accounted for in the budget. She received notice that the electricity rates will be going up. The Worker's Compensation costs will also increase due the raise in salaries. There has also been a sudden increase in the costs associated with Mental Health hearings where patients have been sent to out-of-town treatment facilities. Due to these changes, Commissioners instructed Mrs. Olson to increase the Reserve Contingency Fund from \$250,000 to \$600,000. No action needed.

The Court recessed @ 3:13 PM

Court reconvened in Regular Session @ 3:31 PM

There was one registered speaker, Scott Emerson, on the Howard County Tax Appraisal Board who let Commissioners know that the Board is considering a name change and would like the Court to give input on what that name might be.

Court moved into a Public hearing on the Budget to give the public a chance to comment or question the budget. No one spoke.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve and adopt the Howard County Fiscal Year 2022-2023 Budget. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to set the salaries, allowances and expenses as reflected in the 2022-2023 budget. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court moved into a Public Hearing giving the public a chance to comment or question the rates. No one spoke.

A motion was made by Commissioner Ray and seconded by Commissioner Long to Ratify the Property Tax increase reflected in the 2022-2023 budget. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wiseman and seconded by Commissioner Bailey, I move that the property tax rate be increased by the adoption of a tax rate of .238916 percent increase in the tax rate. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the approve the Order Setting the Tax Rate. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

This concluded action on the Budget and Tax Rate.

Judge Wiseman informed the Court that the item under her name had already been discussed during the Budget Workshop and no action was taken at this time.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to accept the Treasurer's Monthly Report for July 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Treasurer's Monthly Payroll Report for August 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Library for repair on the drip system from Johansen Landscape & Nursery @ \$2386.96 (from ARPA Funds); County Clerk for Death Certificate paper from Veritrace @ \$2745.25 (Vital Statistics Fund); Detention Center for Inmate Supplies from Walmart @ \$5000; Sheriff for 2 hard drives for surveillance from bhphotovideo.com @ \$2488; Sheriff for training

from Barney's Police Supply @ \$1139; Sheriff for 100 taser cartridges from Taser @ \$3331; and Library for Envisionware Suite from Envisionware @ \$2660 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to accept the County Auditor's Monthly Report for July 2022 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, gave a report to the Commissioner about the donation of used equipment to the North Side Movement, which is a 501 (c) (3) tax exempt charity. No action needed.

Commissioner Long thanked both Jackie Olson, County Auditor, and Tiffany Sayles, Tax Assessor-Collector for the hard work they put in on the Budget and Tax Rate.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Imposition of Optional Fees for Calendar Year 2023 with no changes as presented by Tiffany Sayles, Tax Assessor-Collector. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Order of General Election for November 8, 2022 as presented by Jodi Duck, County Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Order for Special Election for November 8, 2022 as presented by Jodi Duck, County Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve entering into a Joint Contract for services with any and all entities holding VATR and any Special Elections November 8, 2022 as presented by Jodi Duck, County Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Order of Appointment for Election Judges and Alternates for November 8, 2022 as presented by Jodi Duck, County Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Scheduling of a Special Commissioner Court Meeting for November 22, 2022 to canvass election was not considered on this date.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to table the consideration of a Disaster Recovery Plan and Acceptable Use Policy as presented Odis Franklin, IT Director. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Physicians Agreements for the upcoming fiscal year as presented by Esther Hilario, in the absence of JoAnn Valle. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Pharmaceutical Services bid from IHS Pharmacy for the Howard County Detention Center, Indigent Health Care/Welfare and Juvenile Probation Program as presented by Esther Hilario in the absence of JoAnn Valle. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, reported that no bids were received for work on the Eleventh Place Extension and he will re-plan the project and seek pricing and availability dates. No action needed.

The Court moved into Executive / Closed session for Personnel Considerations per Government Code, Chapter 551 at 4:24 PM.

The Court reconvened into Regular Session @ 4:45 PM with no action being taken.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to adjourn @ 4:45 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for August 22, 2022.



Brent Zitterkopf

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas